To the Head Teachers of Primary and Junior schools

Enquiries to : School Admissions Team

Date : 12th June 2025

E-mail : admissions@liverpool.gov.uk

Dear Colleague,

Admissions to Secondary Schools in September 2026

I am writing with regard to the primary school to secondary school transfer procedure for September 2026.

The intention of this correspondence is to provide web page links which outline the admissions process for children starting secondary school in September 2026. The aim is to make parents of current year 5 children aware of the transfer process which starts from 1st September 2025.

The relevant information and links to secondary school websites is now posted online on the Liverpool City Council website at Transferring from primary to secondary school - Liverpool City Council and informs parents of the registration dates for secondary schools which use aptitude assessments or ability tests as part of their admission arrangements.

The pages online give information about the transfer procedure and who to contact for more information. Further information on how to apply and the wider admissions process can be found online through the Liverpool City Council website at www.liverpool.gov.uk/admissions

We really value the vital role primary schools play in the secondary admission transfer process and would appreciate if you can support the process by alerting your Year 5 parents at the earliest opportunity, following receipt of this letter.

I hope this information is helpful. If you require any further advice or assistance please contact the School Admissions Team at admissions@liverpool.gov.uk

Yours sincerely,

James Power

School Admissions Team Manager