

# St John's Catholic Primary School



*"Christ is the Centre of our School Community where we live, love and learn together"*

## **Premises Committee 2024 – 2025**

### **Premises Committee Terms of Reference:**

- To advise the Governing Body on priorities, including Health and Safety, for the maintenance and development of the school's premises
- To oversee arrangements for repairs and maintenance
- To make recommendations to the Finance Committee on premises-related expenditure
- In consultation with the Headteacher and the Finance Committee, to oversee premises-related funding bids
- To oversee arrangements, including Health and Safety, for the use of school premises by outside users, subject to governing body policy
- To establish and keep under review an Asset Management Plan
- To establish and keep under review an Accessibility plan
- To monitor, and report regularly to the Governing Body on:
  - Energy
  - Cleaning
  - Grounds Maintenance
  - Security
  - Maintenance
- To make recommendations for minor works related to improvements or repairs to the buildings or grounds.
- To approve the costs and contracts for maintenance, repairs and decoration within the budget allocation.
- To review and advise the Governing Body on all matters relating to Community Use, including the charging policy.
- To approve a Health and Safety Policy. To monitor on a regular basis all issues relating to health and safety and to work closely with the Health and Safety Representative within the school.
- *Additional items which individual Governing Bodies may wish to include*